

Republic of the Philippines

**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

January 8, 2026

**DIVISION MEMORANDUM**

No. 003 s. 2026

**DIVISION-BASED TRAINING OF TEACHERS ON MULTIGRADE INSTRUCTION**

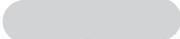
**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

1. With reference to CLMD-2025-256, from the Office of the Regional Director re: Guidelines on the Release, Utilization, Monitoring and Reporting of Program Support Funds for Multigrade Schools for Calendar Year 2025 dated September 8, 2025, this Schools Division, will conduct the Division-Based Training for Teachers on Multigrade Instruction on February 2-6, 2026 at Hotel Marinduque, Isok I, Boac, Marinduque .
2. This training aims to:
  - a. improve the capacity of teachers in Multigrade schools;
  - b. prepare MG teachers in the implementation of the Revised K to 10 Basic Education Curriculum in the last-mile MG schools;
  - c. ensure that multigrade learners receive the quality education they deserve.
3. Participants to this training are the select twenty-four (24) multigrade teachers in the division. They are requested to bring laptop to be used for the different activities. In addition, they are advised to bring personal clothing suitable for five-day training.
4. Since this is a live-in training, participants are expected to be at the venue at 7:00 AM of February 2, 2026. First meal to be served is breakfast while the last meal is afternoon snacks on February 6, 2026
5. List of Participants, Program Management Team/Resource Persons and Training Matrix are attached as enclosures.



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Website: <https://depedmarinduque.com>

6. Immediate and wide dissemination of this Memorandum is desired.

  
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent, 

Encl: As stated  
Reference: CLMD-2025-256

To be indicated in the Perpetual Index  
under the following subjects:  
CURRICULUM    TEACHERS    TRAINING PROGRAM

**LIST OF PARTICIPANTS**

<b>District</b>	<b>Name</b>	<b>School</b>
Boac North	1. Myka Joana F. Jandusay	Bantauyan ES
	2. Veberly N. Lunar	Hinapulan ES
	3. Analyn M. Paragas	Puting Buhangin ES
Boac South	4. Monica M. Magparangalan	Mansiwat ES
	5. Joan M. Evasco	Bamban ES
	6. Junica O. Laceda	Canat ES
Buenavista	7. Catherine F. Peralta	Daat ES
Gasan	8. Susiane D. Medina	Gaspar ES
	9. Riza Diana S. Reno	Gaspar ES
Mogpog	10. Alondra J. Marquez	Hinanggayon ES
	11. Jonnalyn M. Ola	Hinadharan ES
	12. Cherry M. Mazon	Mampaitan ES
Sta Cruz east	13. Ma. Teresa P. Pielago	Biga ES
	14. Jarrose V. Plantilla	Devilla ES
	15. Janelle Q. Pelaez	Masalukot ES
Sta Cruz North	16. Leila R. Recaña	San Isidro ES
	17. Maria Daisy R. Zulueta	Punong ES
	18. Issa Mae A. Regencia	Kalangkang ES
Sta Cruz South	19. Rjean R. Pernia	Libjo ES
	20. Marjorie Grace P. Zulueta	Kinyaman ES
	21. Fatima P. Pajardo	Kaganhao ES
Torrijos	22. Melanie P. Malicsi	Pakaskasan ES
	23. Janette Senen R. Medina	Bayakbakin ES
	24. Jherlyn J. Mataac	Talawan ES

**PROGRAM MANAGEMENT TEAM / RESOURCE PERSONS**

	Name	Designation
Overall Chairperson	Dr. Lynn G. Mendoza	OIC-SDS
Overall Vice-Chairperson	Dr. Mabel F. Musa	ASDS
Project Supervisor	John M. Chavez	Chief Educ. Supervisor
Program Owner	Romualdo O. Magculang	EPS, SNEd/MG/Kinder
PMT/Resource Speakers	Joan V. Pilar	Principal I
	Joey M. Mataac	Principal I
	Ricardo A. del Mundo Jr.	Head Teacher III
	Ulyysis J. Galloniga	TIC
	Christian M. Narvas	TIC
Process Observer Monitor	Kyle David V. Atienza	SEPS-HRDS
Members of the Activity Evaluation Team	Dr. Fretzie P. Alcantara	SEPS-SMME
	Rey R. Raymundo	EPS-SMME
Members of the Health Team	Dr. Rica Mai Larga	Medical Officer
	Maricon M. Eborra	Nurse

**TRAINING MATRIX**

Day 1	Day 2	Day 3	Day 4	Day 5
7:30am-10:30am	7:30am-8:00am MOL			
Registration Opening Program Pre Test Expectations	8:01am-10:00am Walkthrough of MG Daily Lesson Plan (DLP)  Joan V. Pilar	8:01am-10:00am Designing IMG- LP vis-à-vis the MATATAG Curriculum  Christian M. Narvas	8:01-10:00am Guide on Using Learning Activity Sheets (LAS)  Ricardo A. del Mundo Jr.	8:01-10:00am Creating Technology- Enhanced MG Lesson  Joey M. Mataac
Health Break				
10:01-11:30am  Overview and Good Practices of Multigrade Programs in Philippine Education  Romualdo O. Magculang	10:01-11:30am  Developing Integrated MG- DLP  Joan V. Pilar	10:01-11:30am  Hybrid Learning in a MG Context  Christian M. Narvas	10:01-11:30am  Workshop on making LAS  Ricardo A. del Mundo Jr.	10:01-11:30am  Preparation of WAP  Joey M. Mataac
Lunch Break				
Energizer				
1:00pm-5:00pm  Introduction of the Multigrade Budget of Work (BOW) Adaption of MG-BOW Benefits of Using MG-BOW  Ulysis J. Galloniga	1:00pm-5:00pm  -Overview on Assessment  -Science of Reading  Joan V. Pilar	1:00pm-5:00pm  MG Differentiated Instruction  Christian M. Narvas	1:00pm-5:00pm  Workshop continuation Presentation of Outputs  Ricardo A. del Mundo Jr.	1:00pm-5:00pm  Presentation of WAP  Post Test  Evaluation  Closing Program